

## PROCESS FOR REGISTRATION IN SHRAM SUVIDHA PORTAL (SSP)

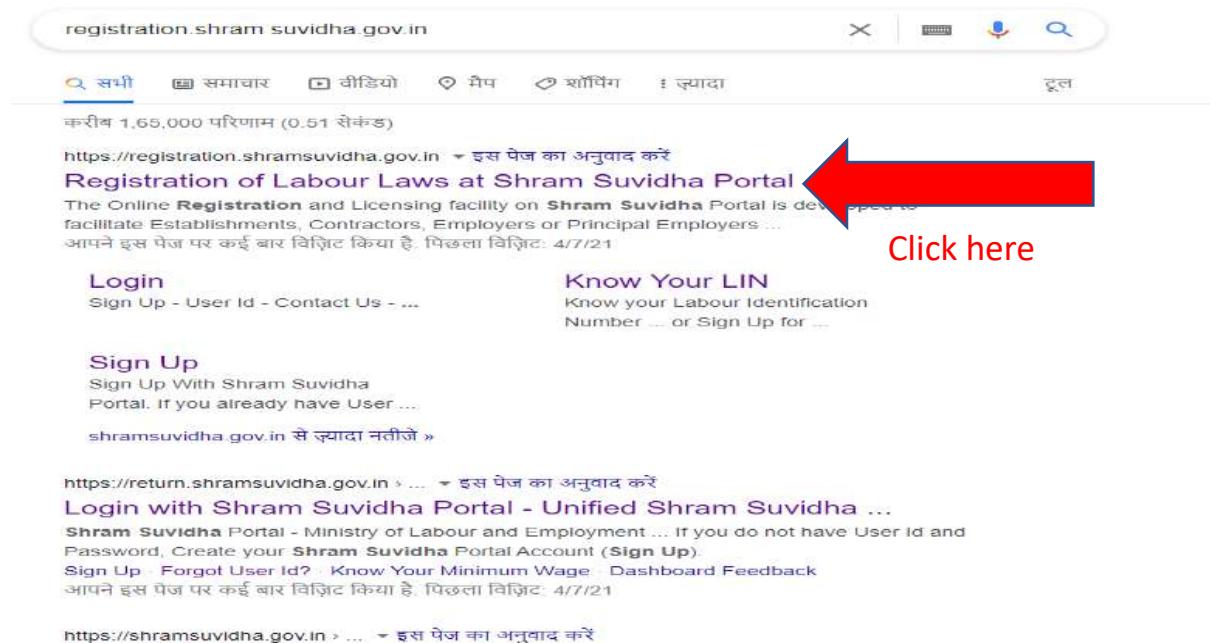
### STEP – 1 :

open Google page and type registration.shramsuvidha.gov.in



### STEP – 2 :

Click Registration of Labour Laws at Shramsuvidha Portal



### STEP – 3 :

Welcome to Shramsuvidha Home Page



SHRAM SUVIDHA  
MINISTRY OF LABOUR & EMPLOYMENT

ONLINE REGISTRATION AND LICENSING FACILITY UNDER LABOUR LAWS

HOME | KNOW YOUR LIN | KNOW YOUR MINIMUM WAGE | REGISTRATION | DOWNLOAD MANUAL | CONTACT US

Registration Under  
EMPLOYEES PROVIDENT FUND &  
EMPLOYEES STATE INSURANCE ACTS

What's New

275410 Total EPFO Registrations 228772 Total ESIC Registrations 1569 Total CLRA Registrations 10458 Total BOCW Registrations

236 44803 1852 3052294

### STEP – 4 :

Click Sign Up - as shown by Red Arrow



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## **STEP – 5 :**

Fill your Name, Email & Mobile No. For Create User Id & Password



गृह राजनीति भारत सरकार  
GOVERNMENT OF INDIA Ministry of Labour & Employment  
SHRAM SUVIDHA  
MINISTRY OF LABOUR & EMPLOYMENT  
राष्ट्रीय नियन्त्रण के लिए

Home | Know Your LIN | Know Your Minimum Wage | Registration | Download Manual | Contact Us

Sign Up With Shram Suvidha Portal  
If you already have User Id and Password.  
[Please Login](#)

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Email

Mobile No

Verification Code  783066 |  =

## **STEP – 6 :**

Enter Captcha Code and Click Sign Up

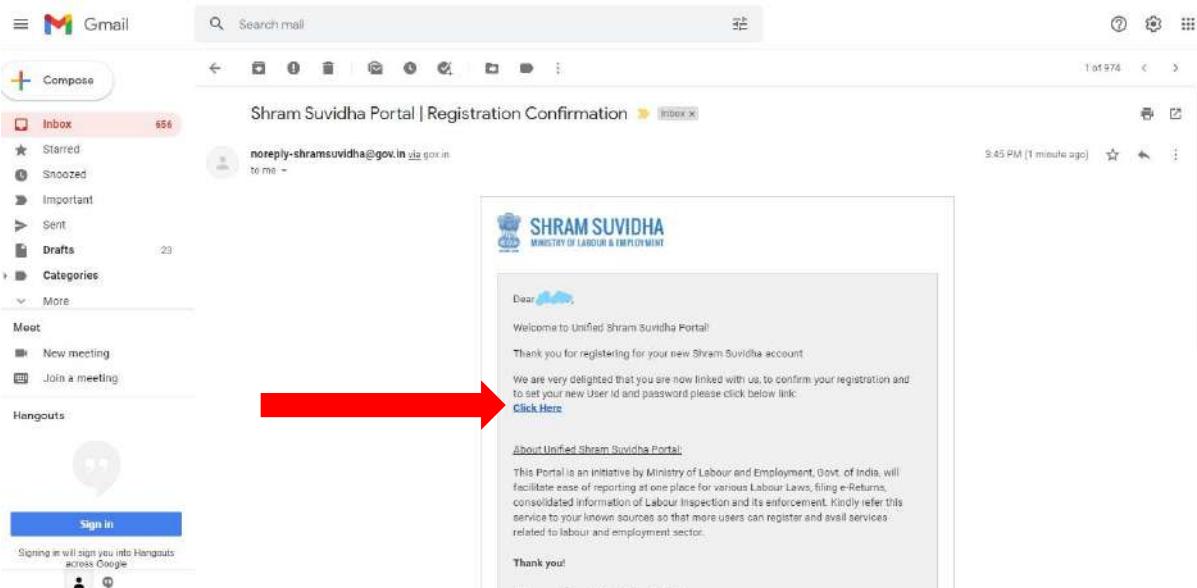
## **STEP – 7 :**

After Clicking Sign Up:

You will Get a Link on Your e-mail, to set your User ID and Password

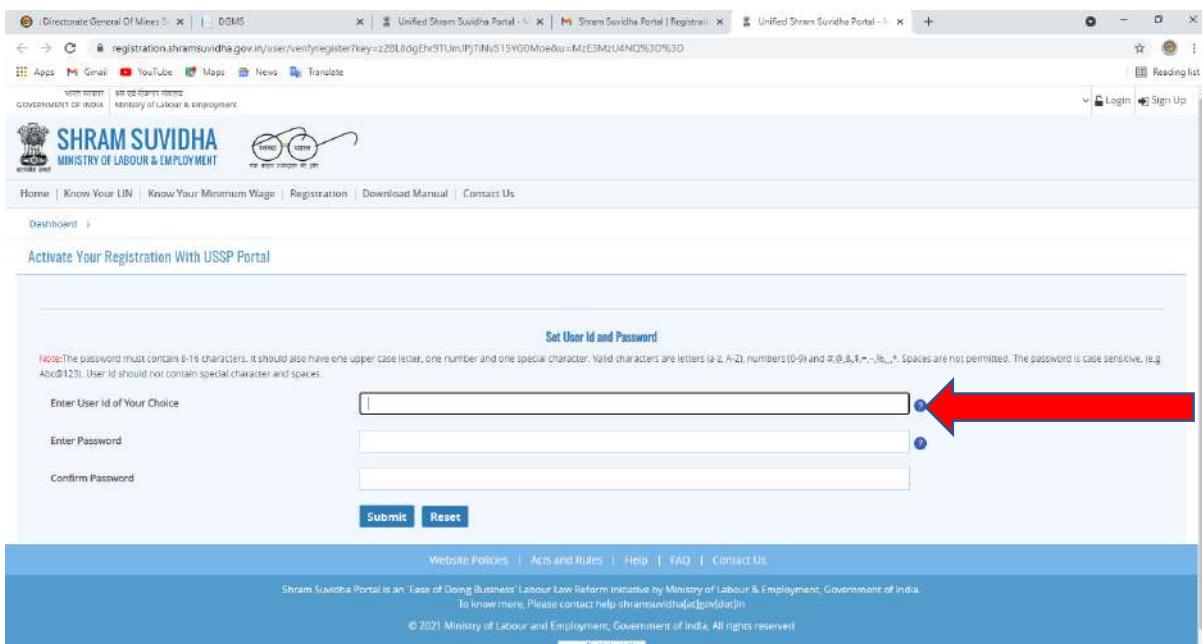
## **STEP – 8 :**

Click on “Click Here” - as shown by red arrow



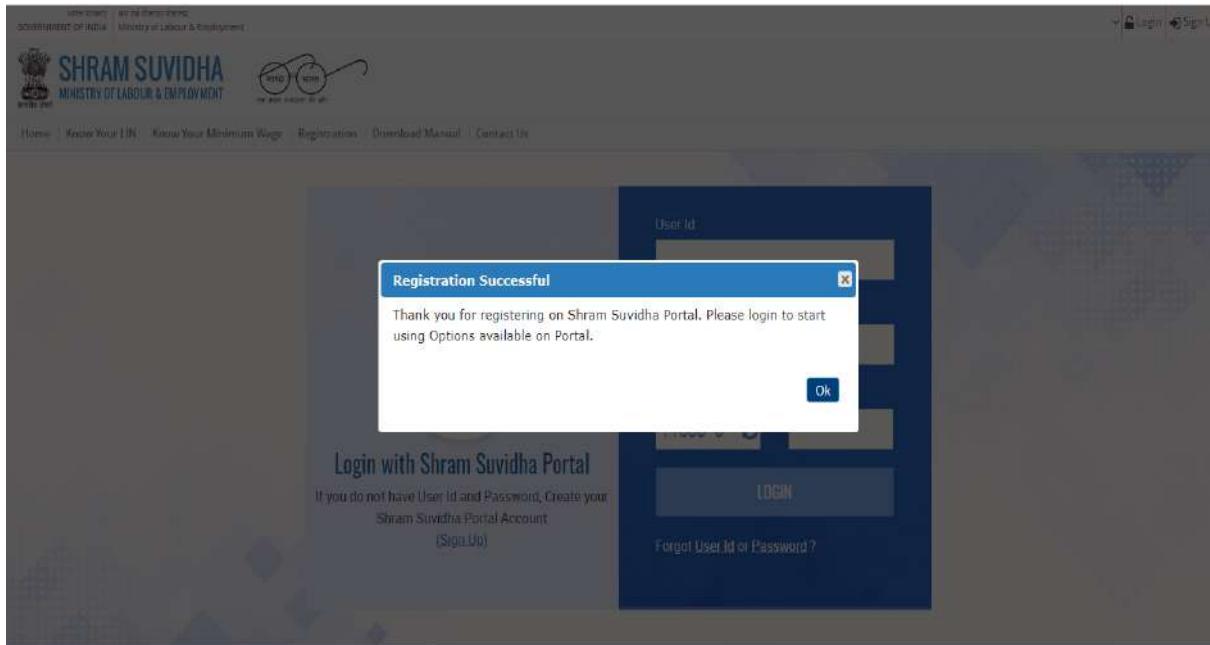
## **STEP – 9 :**

Enter User Id and Password of your Choice after Read Note carefully



## **STEP – 10 :**

Registration Successful

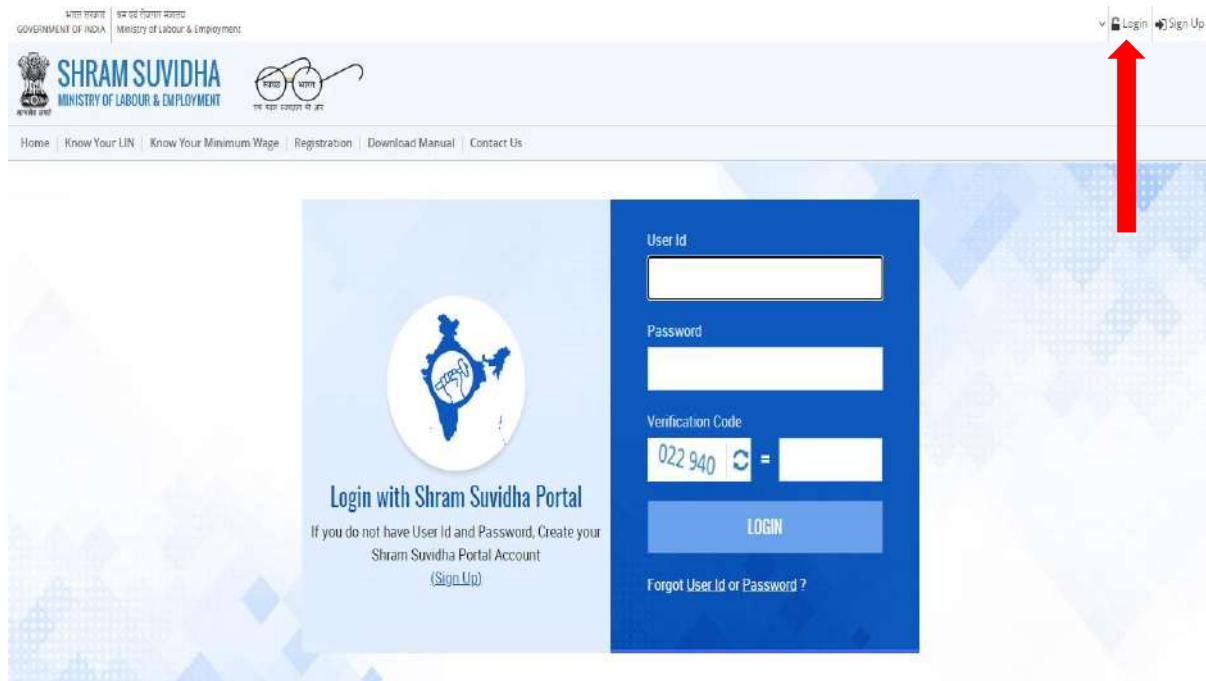


## **STEP – 11 :**

Now You have a User ID and Password to Login [www.Shramsuvidha.gov.in](http://www.Shramsuvidha.gov.in) Portal

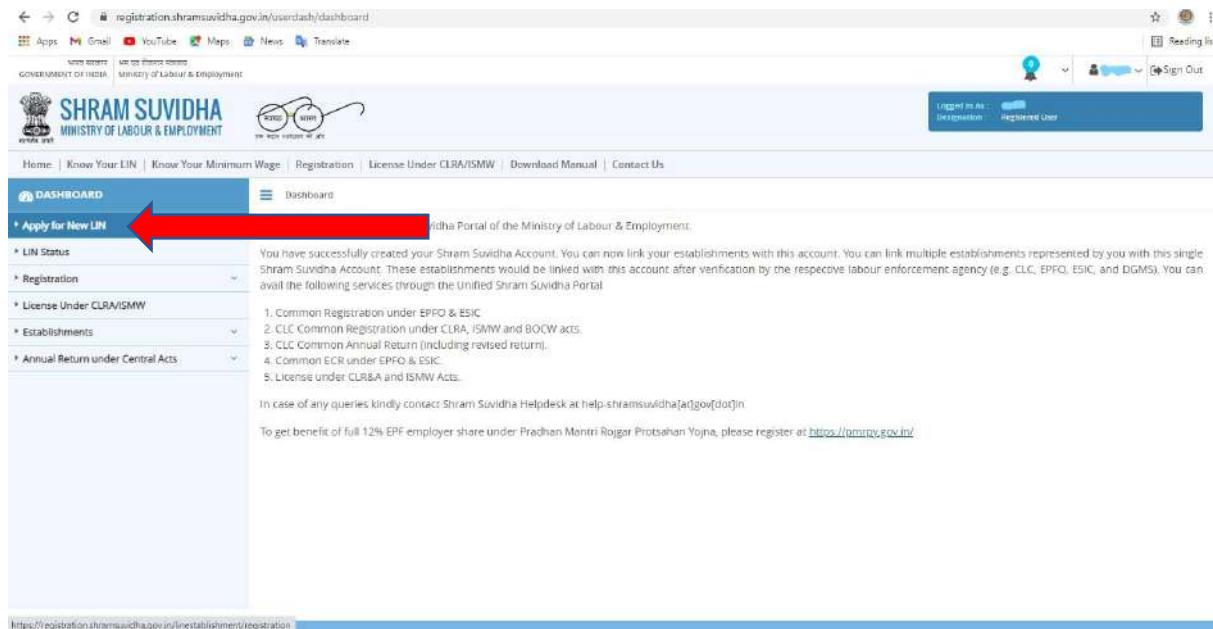
## **STEP – 12 :**

Go to Home page and Login Enter Your Valid User Id and Password Enter Verification Code and then Login



## **STEP – 13 :**

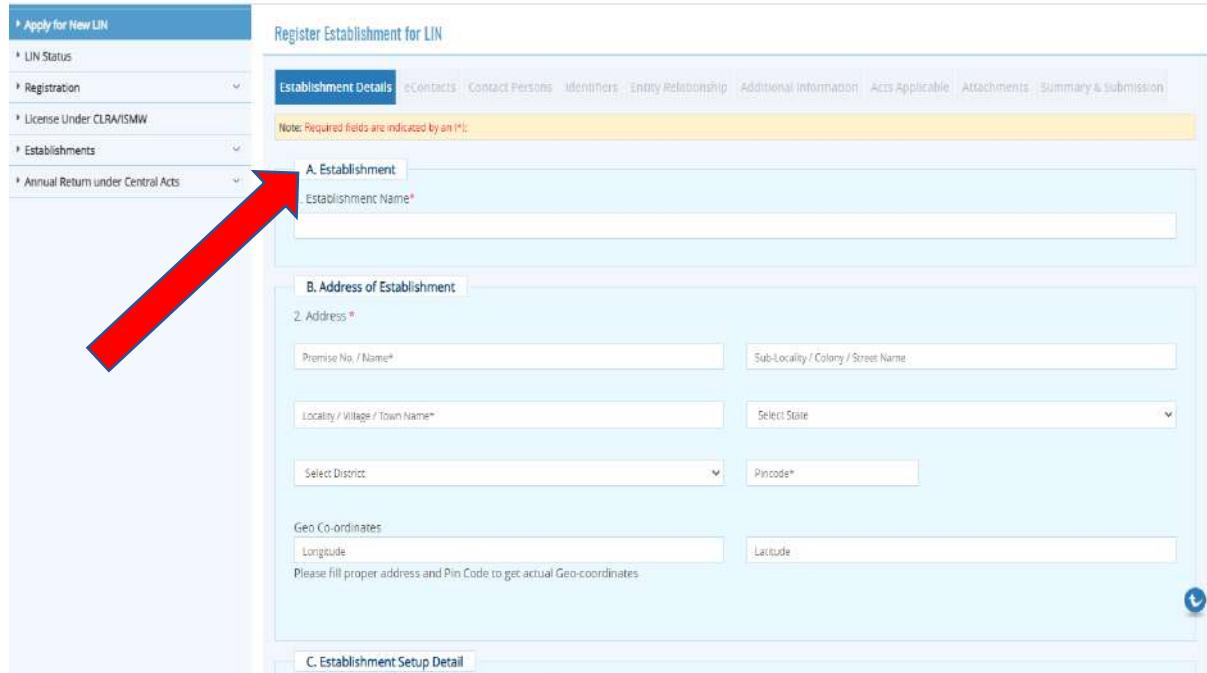
After Login Shramsuvidha Portal Click on Apply for New LIN:



The screenshot shows the Shramsuvidha Portal dashboard. The main menu on the left includes 'Apply for New LIN', which is highlighted with a red arrow. The dashboard area contains a message about successfully creating an account and linking establishments. It also lists services like Common Registration under EPFO & ESIC, Common Registration under CLRA, ISMW, and BOCW acts, Common Annual Return, Common ECR under EPFO & ESIC, and License under CLRA & ISMW Acts. The URL in the address bar is <https://registration.shramsuvidha.gov.in/establishment/registration>.

## **STEP – 14 :**

After Click Fill your Establishment Details and click Save & Next



The screenshot shows the 'Register Establishment for LIN' form. The left sidebar shows the 'Apply for New LIN' menu with 'Establishment Name\*' highlighted. The main form has tabs for 'Establishment Details', 'Contacts', 'Contact Persons', 'Identifiers', 'Entry Relationship', 'Additional Information', 'Acls Applicable', 'Attachments', and 'Summary & Submission'. The 'Establishment Details' tab is active. It contains sections for 'A. Establishment' (with 'Establishment Name\*' highlighted), 'B. Address of Establishment' (with 'Address\*', 'Locality / Village / Town Name\*', 'Select State', 'Select District', and 'Pincode\*'), 'Geo Co-ordinates' (with 'Longitude' and 'Latitude' fields), and 'C. Establishment Setup Detail'. A note at the bottom of the form says 'Please fill proper address and Pin Code to get actual Geo-coordinates'.

**STEP – 15 :**

After filling out the entire form and uploading all the information, click Submit.

**STEP – 16 :**

After submitting the application, send hard copies of documents related to ownership of the mine, Identity of the establishment holder, such as lease documents, information regarding the appointment of the manager (if applicable), surface plan showing the mine boundary, etc., by post to the concerned regional office of the Directorate General of Mines Safety. Upon verification of the information, you will be issued a unique identification number (LIN) for your mine.

