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आज़ादी का  
अमृत महोत्सव

भारत सरकार / Government of India  
श्रम एवं रोजगार मंत्रालय / Ministry of Labour & Employment  
खान सुरक्षा महानिदेशालय / Directorate General of Mines Safety



No. D-201013/30/24-25/S&P/623

Dhanbad, Dated: 05/12/25

### **NOTICE INVITING TENDER**

**Sub: Selling of Old Newspapers, Magazines, Old version Swamy's books & other non technical books etc. lying at Central Library (HQ.), DGMS, Hirapur, Dhanbad-826001 (Jharkhand).**

Sealed quotations are invited in "as is where basis" condition for Selling/disposal of old Newspapers, old Magazines etc. lying at Central Library(HQ), DGMS, Hirapur, Dhanbad, Pin: 826001 on behalf of Director General of Mines Safety, on tender basis as per description attached overleaf.

The quotation are to be submitted in two parts i.e. **Technical Bid (Annexure-I)** and **Financial Bid (Annexure-II)** in separate envelopes Both Technical Bid and Financial Bid are to be submitted concurrently.

The Sealed quotations shall be submitted on or before 3.00 P.M. of 15<sup>th</sup> December, 2025. The quotation i.e. Technical Bid (Annexure-I) will be opened at 4.00 P.M. on 15.12.2025. The date & time of opening of the Annexure-II (Financial Bid) will be intimated later. Authorised representatives of the participating firms may be present at the time of opening of quotation. The authorization given by participating firm shall be submitted by the representative who will present at the time of bid opening.

Quotation should be typed, sealed and superscripted as per subject cited above along with tender enquiry number and addressed to The Dy. Director of Mines Safety (Mech.)/In-charge of Store, DGMS, Hirapur, Dhanbad -826001, Jharkhand.

### **Terms & Condition:**

1. The tenders should be submitted in sealed covers only. Open tenders will be rejected.
2. The materials offered for disposal is on "AS IS WHERE & WHAT IS BASIS" in unpacked condition. Taxes & duties that may be levied by the Govt. will be extra as applicable.

3 Item details:

Sl.	Description of the item	Year of Purchase	Quantity (In Nos.)	Quantity of old newspapers and magazines in Kg	Remarks
1.	<ul style="list-style-type: none"> <li>• Old Newspaper</li> <li>• Old Magazines</li> <li>• Old out dated swamy books</li> <li>• Old out dated technical books etc.</li> </ul>	2023,2024  Before 2024  Before 2024	1000 (Approx.)	500kg 250kg 250kg	

- 4 The venders are advised to inspect the materials on any working day between 10:00 AM to 1:00 PM by prior appointment to satisfy themselves about the quality & condition of the materials offered. No complaint whatsoever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted.
- 5 Vendor having received the old periodicals/papers/magazine as the highest bidder, have to ensure and maintain confidentiality of the Government documents during the time of disposal in its part.
- 6 Tenders should clearly quote their rate per Kilogram as asked for both in figures and in words exclusive of any GST. Any overwriting in rates or any change and / or alteration without attestation is liable to culminate in the outright rejection of the tender. In case there is any error between the amount specified in figures and words, the higher of the two will be taken for consideration.
- 7 Tenders should be valid for a period of 45 days from the date of opening of the tenders.
- 8 The disposal of the above mentioned items will be made at "As is where is" basis lying at O/o The Assistant Library & Information Officer, Central Library, DGMS, Hirapur, Dhanbad – 826001 (Jharkhand).
- 9 The items will be disposed to bidder who has quoted/bidder the highest price.
- 10 The tender is evaluated on total cost basis.
- 11 The offer should be kept open for the acceptance for a period of at least 45 days. During the period no revision/amendment in prices will be accepted.
- 12 Quotations received after the expiry of last date will not be considered in any circumstances.
- 13 This Directorate reserves the right to cancel any or all of the quotations or to accept to the same in parts, without assigning any reason thereof.
- 14 After awarding the disposal order to the highest successful bidder, the vendor shall deposit the entire amount as specified in the order in the "BHARATKOSH", i.e. in Government Account. The copy of the receipt shall be submitted at the office of Dy.Director of Mines Safety(Mech.)/In-charge of Store, Vikash Bhawan, DGMS, Hirapur, Dhanbad – 826001 (Jharkhand).

(Mayank Sharma)

Dy.Director of Mines Safety(Mech.)/  
In-Charge of Store.

**ANNEXURE-I****Format for Technical Bid**

<b>Sl.No.</b>	<b>Description</b>	<b>Remarks</b>
1	Name of the Tenderer / Company / Firm / Agency with full address / contact No. / e-mail	
2	Nature of the Concern (Sole / Partnership / Company).	
3	Registration No / Trade license of Company / Firm / Agency (If available , copy to be enclosed).	
4	Details of other information (PAN, GST, AADHAR, if any).	
5	Past Experience in similar type of work (If yes, work order copies to be attached).	

I/We hereby declare that the information furnished above is true and correct.

Place:

Date:

Name & Signature of the Tenderer

**ANNEXURE-II****Format for Financial Bid**

I/We have gone through the tender document and agree to the terms & conditions.

My/Our Offer/Rate for the purchase of old news paper/ Old Magazines is as given below:

S.No.	Description	Rate per Kg (In Figures)	Rate per Kg. (In words)
1.	<ul style="list-style-type: none"><li>• Old Newspaper</li><li>• Old Magazines</li><li>• Old out dated swamy books</li><li>• Old out dated technical books etc.</li></ul>		

Note: Price may be quoted per kilogram.

Name & Signature of the Tenderer with stamp.